

United States District Court

DISTRICT OF _____

v.

SUBPOENA

CASE NUMBER: _____

TYPE OF CASE <input type="checkbox"/> CIVIL <input type="checkbox"/> CRIMINAL	SUBPOENA FOR <input type="checkbox"/> PERSON <input type="checkbox"/> DOCUMENT(S) or OBJECT(S)
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TO: _____

YOU ARE HEREBY COMMANDED to appear in the United States District Court at the place, date, and time specified below to testify in the above case.

PLACE	COURTROOM
	DATE AND TIME

YOU ARE ALSO COMMANDED to bring with you the following document(s) or object(s): *

See additional information on reverse

This subpoena shall remain in effect until you are granted leave to depart by the court or by an officer acting on behalf of the court.

U.S. MAGISTRATE OR CLERK OF COURT	DATE
(BY) DEPUTY CLERK	

This subpoena is issued upon application of the:

Plaintiff Defendant U.S. Attorney

QUESTIONS MAY BE ADDRESSED TO:

ATTORNEY'S NAME, ADDRESS AND PHONE NUMBER

*If not applicable, enter "none".

RETURN OF SERVICE ⁽¹⁾		
RECEIVED BY SERVER	DATE	PLACE
SERVED	DATE	PLACE
SERVED ON (NAME)		FEEES AND MILEAGE TENDERED TO WITNESS ⁽²⁾ <input type="checkbox"/> YES <input type="checkbox"/> NO AMOUNT \$ _____
SERVED BY		TITLE
STATEMENT OF SERVICE FEES		
TRAVEL	SERVICES	TOTAL
DECLARATION OF SERVER ⁽²⁾		
<p>I declare under penalty of perjury under the laws of the United States of America that the foregoing information contained in the Return of Service and Statement of Service Fees is true and correct.</p> <p>Executed on _____ <i>Date</i> _____ <i>Signature of Server</i></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><i>Address of Server</i></p>		
ADDITIONAL INFORMATION		

(1) As to who may serve a subpoena and the manner of its service see Rule 17(d), Federal Rules of Criminal Procedure, or Rule 45(c), Federal Rules of Civil Procedure.

(2) "Fees and mileage need not be tendered to the deponent upon service of a subpoena issued on behalf of the United States or an officer or agency thereof (Rule 45(c), Federal Rules of Civil Procedure; Rule 17(d), Federal Rules of Criminal Procedure) or on behalf of certain indigent parties and criminal defendants who are unable to pay such costs (28 USC 1825, Rule 17(b) Federal Rules of Criminal Procedure)".